ALLIANCE FOR HOUSING
OAKLAND COUNTY'S CONTINUUM OF CARE

REQUEST FOR PROPOSALS
New or Expansion Permanent Supportive Housing (PSH)
Project Bonus

The Alliance for Housing, Oakland County's Continuum of Care (CoC) is requesting proposals for funding under the U.S. Department of Housing and Urban Development (HUD) Continuum of Care Homeless Assistance Program. **This is for new or expanding projects for permanent supportive housing serving 100% chronically homeless families and individuals**. See the FY2024 – 2025 NOFO for full requirements. The bonus amount for Oakland County is estimated at **$601,389.** This grant requires a 25% match (in-kind or cash). Only one proposal will be chosen to apply for HUD bonus dollars.

A project applicant may apply to expand an existing renewal project or apply for a new project. Projects need to meet project quality threshold requirements established by HUD in sections III.C.4.a. and b. of the FY 2024 - 2025 NOFO.

Check off which you are applying for:

☐ New PSH Project
☐ Expansion PSH Project: List the name and grant number for the existing project: _____

If the potential sub-recipient is a victim service provider they must use a comparable data base and provide de-identified information to the CoC.

As defined in the FY2024-2025 NOFO Section I.B.2.b.(2) Dedicated to Chronically Homeless Individuals and Families. A permanent supportive housing bed that is dedicated specifically for use by chronically homeless individuals and families within a CoC's geographic area. When a program participant exits the project, the bed must be filled by another chronically homeless participant.

Potential sub-recipients must submit the required certifications as specified in the NOFO, for example, unexpired SAM registration, Unique Entity ID.
Interested applicants are required to submit the below application proposed budget including 25% match (in-kind or cash). All proposed projects may only request HUD funding for 2 activities and services as allowed under the HUD Permanent Housing Programs. Regulations for the HUD Permanent Supportive Housing Programs can be

found at [24 CFR 578.37](#). Respondents must meet the continuum requirements for funding applicants. Please read the Continuum of Care FY2024 - 2025 NOFO in its entirety before submission.

If an agency is submitting a proposal for an expansion of an eligible renewal in the CoC program, they must indicate how the new project application will expand units, beds, services, persons served, or services provided to exiting program participants.

PSH Projects must follow a [Housing First](#) approach.

Legal Name of Organization: _____

Project name: _____

Project type: _____

1. Please describe your organization's experience with utilizing a [Housing First](#) approach. Housing First is an approach to quickly and successfully connect people experiencing homelessness to permanent housing without barriers or preconditions such as sobriety, treatment, or service participation requirements. Please explain how this project will utilize Housing First as a part of:
   a. Project eligibility criteria

   b. The process for accepting new clients

   c. Confirm that this project will following Housing First

   ☐ Yes, I confirm   ☐ No, I do not confirm

2. Can you share your experience with managing or utilizing federal funds for housing programs? If you haven't worked with federal funds before, how do you plan to familiarize yourself with the requirements and procedures to ensure effective management?

3. Please describe the extent to which your organization and this project demonstrates understanding of the needs of the clients to be served, specifically those experiencing Category 1 homelessness as well as chronically homeless individuals and families.

4. Describe how your agency will use a trauma informed approach and client centered approach, and what type of training your agency have received in regards to using a trauma informed and client centered approach.

5. Describe your agencies experience and capacity with working with persons experiencing Category 1 homelessness.

6. Describe the type and scale of all supportive services, regardless of funding source.

7. Describe how clients will be assisted is obtaining mainstream benefits.

8. Explain how your agency will establish performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.

9. Explain the project plans to assist client to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.

10. Describe how your agency will assist clients to increase employment and/or income and to maximize their ability to live independently.

11. Will the project leverage health resources? Please explain
☐ Yes   ☐ No

12. Provide a description of the proposed project. Please include numbers of households served within the PSH component in the application. Interested applications are to complete the below questions with a proposed budget including 25% match (in-kind or cash). If need please attach additional pages.

13. Outline the strategy for quickly implementing the program, detailing how the project will be prepared to house the first participant. Include a timeline of planned activities for 60, 120, and 180 days following the grant award.

14. Explain how the project with work within Fair Market Rent rates.

15. Most recent audit:_____
    a. Were their any findings: ☐ Yes   ☐ No
    b. If yes, please explain:

16. Has your organization been identified as "low risk" (per 2 CFR 200.520)☐ Yes ☐ No (If no, please explain)

17. Does your agency have any Federal Debts? ☐Yes ☐ No. If yes please explain.

18. Will your agency be able to provide documented match that meets HUD requirements?
    a. ☐ Yes ☐ No
    b. Please explain the source of the match for this proposed project. Projects funded under the HUD CoC Program requires a 25 percent match of the awarded grant amount minus funds for leasing. Cash or in-kind resources will satisfy the match requirement. (per 24 CFR 578.73)

19. Please describe how the project will engage with and adhere to the policies and procedures of the Coordinated Entry system established by the Oakland County Continuum of Care, including client referrals through HMIS or comparable data base.

20. Does your agency have underrepresented individuals (such as BIPOC, LGBTQ+, etc.) in managerial and leadership roles?
    a. ☐Yes ☐No
    b. If not, please explain how the applicant plans to address this.

21. Does your agency's board of directors include representation from more than one person with lived experience? If no, how will the applicant address this?
    a. ☐ Yes ☐ No (Please explain)

22. Does your agency have a process for receiving and integrating feedback from individuals with lived experience, or a plan to develop one? ☐ Yes ☐ No
    a. Please explain.

23. Has your agency reviewed its internal policies and procedures through an equity lens and developed a plan to create and implement equitable policies that avoid imposing undue barriers or worsening disparities in outcomes? If not, how does the organization plan to address this?
    a. ☐ Yes ☐ No
    b. Please explain.

24. Does your organization have a plan to review program participant outcomes through an equity lens, including disaggregating data by race, ethnicity, gender identity, and/or age? If you are already implementing such a plan, please describe the findings from the outcomes review.
    a. ☐ Yes ☐ No

25. Describe how your agency currently works with the Homeless Management Information System describe the comparable data base you use.

Applications can be submitted to Ashley Cuniberti via email at acuniberti-alliance@oaklandoaklandhomeless.org by **Thursday September 12th, 2024, 5PM.** No proposals will be accepted after this timeline.

Applications will be reviewed by the Alliance Prioritization Committee. The Alliance Prioritization Committee will review applications and those meeting and exceeding the needed requirements and standards will be recommended for funding.

For additional information please contact Leah McCall at
lmccall-alliance@oaklandhomeless.org

Scoring Criteria

1. **Housing First Approach (15 points)**
   o **Score:**
      ▪ Project eligibility criteria: 0-5 points
      ▪ Process for accepting new clients: 0-5 points
      ▪ Confirmation of following Housing First: 0-5 points
   o **Evaluation:** Does the proposal clearly describe the use of the Housing First approach, including the removal of barriers, and confirm its commitment to this methodology?

2. **Experience with Federal Funds (10 points)**
   o **Score:** 0-10 points
   o **Evaluation:** Does the organization have experience managing federal funds? If not, is there a clear and practical plan to become familiar with federal requirements?

3. **Understanding Client Needs (10 points)**
   o **Score:** 0-10 points
   o **Evaluation:** How well does the organization demonstrate an understanding of the needs of clients, particularly those experiencing Category 1 homelessness/ Chronically homeless?

4. **Trauma-Informed and Client-Centered Approach (10 points)**
   o **Score:** 0-10 points
   o **Evaluation:** Does the organization use a trauma-informed and client-centered approach? Is there evidence of relevant training?

5. **Experience with Category 1 Homelessness (10 points)**
   o **Score:** 0-10 points
   o **Evaluation:** What is the organization's experience and capacity in working with individuals experiencing Category 4 homelessness?

6. **Supportive Services Plan (10 points)**
   o **Score:** 0-10 points

- ○ **Evaluation:** Does the project include comprehensive supportive services that meet the needs of the clients?

7. **Mainstream Benefits Assistance (5 points)**
   - ○ **Score:** 0-5 points
   - ○ **Evaluation:** How will the project assist clients in obtaining mainstream benefits?

8. **Performance Measures (10 points)**
   - ○ **Score:** 0-10 points
   - ○ **Evaluation:**
   - ○ Are the proposed performance measures for housing and income clear, objective, measurable, and aligned with HUD or CoC benchmarks?

9. **Housing Plan (10 points)**
   - ○ **Score:** 0-10 points
   - ○ **Evaluation:** How effectively does the project plan to secure and maintain permanent housing that is safe, affordable, and accessible?

10. **Employment/Income Increase Plan (5 points)**
    - ○ **Score:** 0-5 points
    - ○ **Evaluation:** Does the project include strategies to help clients increase their employment or income and maximize their ability to live independently?

11. **Leveraging Health Resources (5 points)**
    - ○ **Score:** 0-5 points
    - ○ **Evaluation:** Will the project leverage health resources for the clients?

12. **Project Description and Budget (10 points)**
    - ○ **Score:** 0-10 points
    - ○ **Evaluation:** Does the project description provide clear details, including the number of households to be served, and include a detailed budget with the required 25% match?

13. **Implementation Strategy (10 points)**
    - ○ **Score:** 0-10 points
    - ○ **Evaluation:** Is there a clear and feasible strategy for quickly implementing the program, including a detailed timeline for the first 60, 120, and 180 days?

14. **Cost-Effectiveness (5 points)**
    - ○ **Score:** 0-5 points
    - ○ **Evaluation:** Is the project cost-effective in terms of its budget and proposed outcomes?

15. **Audit Findings (5 points)**
    - ○ **Score:** 0-5 points

- Evaluation: Does the agency explain how they will work with FMR rates?

16. **Risk Assessment (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Has the organization been identified as "low risk" per 2 CFR 200.520? If not, how do they plan to mitigate risk? If low risk full points will awarded, if high risk zero points will be awarded.

17. **Federal Debts (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Does the organization have any federal debts? If so, how will they address them?

18. **Match Documentation (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Can the organization provide the required 25% match? Are the sources of the match clearly explained?

19. **Coordinated Entry System Engagement (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** How will the project engage with and adhere to the Coordinated Entry system, including the acceptance of client referrals?

20. **Diversity in Leadership (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Does the organization have underrepresented individuals in managerial and leadership roles? If not, is there a plan to address this?

21. **Board Representation (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Does the board of directors include more than one person with lived experience? If not, how will this be addressed?

22. **Feedback Integration (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Does the organization have a process for receiving and integrating feedback from individuals with lived experience?

23. **Equity Lens Review (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Has the organization reviewed its internal policies through an equity lens? If not, is there a plan to address this?

24. **Outcome Review through an Equity Lens (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** Does the organization have a plan to review program outcomes through an equity lens, disaggregating data by race, ethnicity,

gender identity, and/or age?

25. **HMIS Collaboration (5 points)**
    - **Score:** 0-5 points
    - **Evaluation:** How does the organization currently work with the Homeless Management Information System? Or described the comparable data based used?

Total Score: /180 points
Reviewer Comments:

This scoring document provides a comprehensive evaluation framework for the RFP. Each section aligns with the questions and requirements outlined in the RFP, ensuring that proposals are thoroughly assessed across all relevant areas.