



## **The Alliance for Housing 2017 renewal application and scoring Continuum of Care Program Competition**

The Alliance for Housing developed a renewal process to determine if Permanent Housing and Transitional Housing projects are performing in accordance with HUD requirements and CoC expectations. This year, grants will be renewable under the CoC Program Competition as set forth in 24 CFR 578.33 to continue ongoing leasing operating, rental assistance, HMIS, and project administration costs. Projects are eligible for renewal if they are currently in operation and have a signed grant agreement with HUD expiring between January 1, 2018 and December 31, 2018. Renewal grants will be limited to 1 year of funding.

Annually, the Alliance for Housing reviews these projects and provides guidance for renewal project funding. Scoring guidelines are listed within this document to determine if agencies comply with renewal criteria and meet the required threshold. The Alliance for Housing will provide explanations for projects that are rejected.

The deadline for submitting this scoring application and supplemental information is due **Wednesday, August 2, 2017 at 5PM** to the CoC Executive Director ([lmccall-alliance@oaklandhomeless.org](mailto:lmccall-alliance@oaklandhomeless.org)). Applicants that do not meet this deadline may be subject to funding reallocation or loss of funding.

The Alliance for Housing will meet, review and provide priority and ranking of projects on **August 7, 2017**. During this meeting applicants will have an opportunity to talk about their application and answer any questions the committee may have. The priority ranking (tier 1 tier 2 and bonus) will be sent out via listserve and posted on the Alliance for Housing Website on **August 9, 2017 at 5PM**.

The deadline for submitting all project renewal applications in ESNAPS as well as submitting an email pdf copy of the ESNAPS application to the Alliance for Housing, Executive Director is **September 11, 2017 at 5PM**.

## **Ranking**

In alignment with the 2017 CoC Program NOFA, existing projects will not be automatically renewed during the FY 2016 competition. As stated in the FY 2017 NOFA, projects will be divided into two tiers, wherein Tier 1 applicants will have funding priority over Tier 2. Tier 1 applicants will be prioritized by their ranking score, HUD/CoC determined high priority projects (Chronically Homeless, Youth, Veteran, and Families with Children), high performance, and meeting the needs and gaps as identified by the CoC. This year the CoC will review new baseline performance measures related to the projects.

Based on guidelines set forth by HUD, ranking will also be prioritized for **Tier 1** projects in the following order:

Renewal projects.

- a. HMIS
- b. PSH
- c. RRH
- d. TH
- e. New Permanent Supportive Housing Bonus-DedicatedPLUS, DedicatedPLUS Expansion, TH/RRH.

**Tier 2** projects will be prioritized in the following order:

- a. Renewal projects
- b. New Permanent Supportive Housing Bonus-DedicatedPLUS, DedicatedPLUS Expansion, TH/RRH.

Refer to 2017 Notice of Funding Availability (NOFA) for the Continuum of Care Program Competition for a more detailed description of applicant updates.

**The FY2017 CoC planning grant will not be ranked per the NOFA therefore will not be tiered.**

## Renewal Project Threshold Score

Renewal projects are scored on 5 components: program performance, financial performance, HMIS performance, consumer satisfaction, and CoC participation. Total scoring consists of 150 points and the threshold for renewal is 97 points. Projects below this threshold may not be eligible for refunding and will be offered technical assistance to improve project performance for future applicability.

The Alliance for Housing reserves the right to make decisions on which projects should receive funding and/or the amount awarded based upon recommendations of the Prioritization Committee and the Alliance for Housing Board of Directors.

## Renewal Project Scoring Overview

<i>ATTACHMENT 1</i>		Points
#1	Financial Performance	14
#2	Consumer Satisfaction	8
#3	CoC Participation	8
<i>ATTACHMENT 2</i>		
#4	Program Performance	100
#5	HMIS Compliance	20
<b>Total Points Possible</b>		150

**Threshold: All Projects must score at least 97 points (65%) to be eligible for renewed funding.**

<b>Agency Name:</b>	
<b>Grant Name:</b>	
<b>Grant Type (PSH/RRH/TH):</b>	
<b>Grant Number:</b>	

**Component #1 Financial Performance 14 Points**

Financial performance is measured by the extent to which each project has expended its budgeted grant during the last project year fully completed.

- Applicants are responsible for submitting information from the Line of Credit Control System (LOCCS) from your HUD representative, and financial performance evidence from an Independent Auditor Report.

Renewal projects must draw project funds, at a minimum, on a quarterly basis. Instances where drawdown is delayed or not serving participants may result in the project not being funded in the FY2017 CoC Program Competition.

**1) What percentage of your project’s grant funding has been expended? During the projects most recently completed year.\***

**2) How often has your project completed a drawn down from ELOCCS?**

- 98% grant funding expended: 10 points
- 97% - 0% grant funding expended: 0 points
- Evidence of drawdown of funds at least quarterly: 4 point

\*Projects expending less than 100% of their grant are required to provide a written explanation. Depending on explanation, the Alliance for Housing will determine whether to target follow-up technical assistance or to deem the project ineligible.

## Component #2 Consumer Satisfaction- 8 Points

Projects will be scored on their submission of the following items:

Category	Points Possible
A. Provide a copy of your client satisfaction/feedback form or survey.	2
B. Project enhancement or change via feedback narrative	2
C. Narrative of the results of the survey's outcome	2
D. Participant involvement in decision-making or other role within the organization	2
TOTAL	8

**A. Who do you give your survey to, leavers? Current participants?**

Submission of form/survey w/ explanation of those surveyed: 2 point  
 No submission: 0 point

**B. Submission of narrative of the results of the agency or program's most recent survey.**

**\*\*Total number of forms sent-total number of forms returned= outcome PER QUESTION (with narrative of explanation if needed)**

Yes: 2 point  
 No: 0 points

**C. In what way(s) does your agency use your survey results to enhance your project(s)?**

Narrative with examples: 2 points  
 No narrative or example: 0 points

**D. Participant involvement in decision-making or other role within the organization**

Does the organization have a participant or former participant involved in: a position on the organization's Board of Directors, peer counselor (or similar role), or a participant advisory council (or similar role)

Yes, there is demonstrated participant involvement and their involvement is described: 2 points  
 No, there is not participant involvement: 0 points

## Component #3: Continuum of Care Participation 8 Points

An agency's participation is measured by the number of Continuum of Care meetings attended during 2016-2017 as well as 2017 PIT and ending homelessness response.

<b>Agency's Participation in the CoC Meetings</b> (applies to only one category)	<b>Possible Points</b>	
A. Agency participation on at least one CoC committee	1	
B. General membership attendance/Annual retreat	1	
C. Organization represented at 5 or more meetings	2	
D. Organization had a team on the street count/committee	2	
E. Narrative of ending homelessness.	2	

**A. Does your agency participate in at least one CoC committee, and, if so, which one (s)?**

**B. How many CoC general membership meetings was your organization represented at in the last fiscal year?**

**C. Was the organization represented at five or more Alliance meetings (GM, board, committee or workgroup)?**

**D. Organization participated in the January 2017 Point-in-Time Count? Team on street OR committee participation**

Yes, participated: 1 point

No: 0 points

**E. How does your project(s) assist Oakland County in ending homelessness?**

Narrative provided: 2 points

No narrative: 0 points

**Agencies *may* also provide, in one-half page or less, an explanation or commentary on the project's performance outcomes for the scored questions in Component #4. While this question will NOT be scored, an explanation may be included to help reviewers understand any special circumstances that contributed to the project's performance.**

## **Appeals Process**

An appeals process will be available for renewal projects that do not pass the scoring threshold (65 points).

All appeals will be reviewed by a group established by the Alliance for Housing Board of Directors and Project Review Committee. Members of the Appeals Committee will not have any projects that receive HUD CoC Homeless Assistance Program funding.

- Appeals must to be submitted in writing via email to [lmccall-alliance@oaklandhomeless.org](mailto:lmccall-alliance@oaklandhomeless.org) . Address all appeals to the Appeals Committee/prioritization committee and submit the following details: the issue being appealed, the argument for overturning the score, and evidence to support the argument. Please ensure that your appeal is concise and includes appropriate detail to process the review. Changes made to the project after application will not be considered.
- The appeal must be received by the close of the business day within 5 business days of the communication of denial of eligibility to submit for funding. Submission must be received in a type written format (with attachments if appropriate) electronically.
- The decisions of the Appeal/prioritization Committee are final.
- Applicants that are rejected may also appeal directly to HUD by submitting a Solo Application prior to the deadline per the 2017 NOFA.



**Attachment Checklist:**

- Alliance for Housing Membership Agreement signed by an authorized agency signatory
- HMIS Reports- Run ALL reports for 6/1/2016-5/31/2017
  - CoC - APR (canned report)
  - ESG CAPER (canned report) RRH projects ONLY
  - XXX - 625 - HUD CoC APR - v29 - RETIRED -NOT TO BE USED FOR SAGE UPLOAD
  - 0252 - Data Completeness Report Card (EE)
  - VI-SPDAT Client List All Versions
- Line of Credit Control System (ELOCCS print out)
  - Evidence of drawdown of funds at least quarterly
- Financial Performance Evidence from an Independent Auditor Report

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\_\_\_\_\_ (agency) confirms it has read, reviewed and is in compliance with the FY2017 NOFA. Please sign and date below.

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